

Assistant Maintenance Superintendent

Fraser Surrey Docks LP is looking to add talent to its existing team. The opportunity to work as **the Assistant Maintenance Superintendent** will extend your co-ordinator career into a multi-faceted, unionized environment.

Fraser Surrey Docks LP, is a modern multi-purpose marine terminal that has been serving the needs of its customers since 1962. The facility is located in the greater Vancouver area of Surrey, British Columbia on the Fraser River. It is the largest facility of its kind on the west coast of North America.

Your aim is to provide leadership and direction to unionized Maintenance Foreman and Maintenance Personnel to achieve a safe, cost efficient and effective maintenance department. You will also have the opportunity to operate as the organizations IBM CMMS Maximo Super user. In return we will reward you with a competitive salary, full benefits package inc RRSP.

DUTIES & RESPONSIBILITIES

- Create, plan, organize, review, revise, track and manage all tasks for the Maintenance Department within IBM Maximo in collaboration with Maintenance Foreman, Assistant Maintenance Manager and Director of Engineering and Maintenance. Includes but is not limited to:
 - Creation of PM's
 - Creation of PR's and PO's
 - Track all maintenance tasks and report deficiencies as required/requested
 - Prepare Maximo reports and trends
- Ensure that daily, weekly and monthly Maintenance Performance Indicators and Targets are achieved.
- Co-ordinate safety management with Maintenance staff through regular site safety and maintenance inspections of all Terminal assets as required.
- Actively participating in Maintenance Safety Meetings and Tool Box Talks
- Draft SWP's, safety SOP's and present to the Maintenance Staff as required.
- Attend and record accident and near miss investigations.
- Liaise and coordinate work done by contractors. Organize contractors, contracting out notices, contracting costs and contracts.
- Work closely on a daily basis with Operations, Maintenance and Engineering to coordinate contracted work activities.
- Work closely with Operations on a daily basis to ensure mobile equipment is available to Operations as required, and that available equipment is in safe operating condition
- Assist in the managing of small projects from payback calculation, contract administration, tendering, contractor management and final inspections

- Assist in the procurement of supplies, suppliers, contractors and consultants as the facility Maintenance and Operations require.
- Create and maintain schedule for adequate supervision (foremen) on all working/standby shifts
- Provide leadership and direction for Maintenance staff to carry out of their day to day duties (supervise, instruct, motivate)
- Work Environment
 - Long hours
 - Potentially emotional and difficult environments
 - All weather conditions and must work at heights
- Decision making
 - In most cases decision making will be carried out in conjunction with Assistant Maintenance Manager and/or Director of Engineering and Maintenance and Engineering, and along with and Operations personnel. Will however need to have the ability to make decision by themselves
- Work within established policy/procedures and ILWU collective agreement(s)

You will possess the following qualifications/experience:

- Strong analytical, critical thinking skills
- Strong skills in computer software navigational and process flows, computer literate in CMMS software with experience in IBM Maximo
- Strong interpersonal and communication skills with demonstrated ability with the following labor force, suppliers, management, contractors, consultants, union officers
- A minimum of general working skills in AutoCAD or similar type drawing program
- Understanding of preventative maintenance, maintenance schedules and priority maintenance a definite asset
- Prioritize tasks and manage labor and work plans accordingly
- Mechanical & electrical aptitude with the ability to read and understand drawings and maintenance manuals
- Experience in facility or plant maintenance environment
- Experience in safety, safety programs, SOP's, risk assessments, and accident investigations
- Previous experience with unionized environments

We welcome applications from those eligible to work in Canada and request that a covering letter and resume be sent to careers@fsd.bc.ca stating “assistant maintenance superintendent” in the subject line